



# Safeguarding Wallace



## Parents' Information



# Safeguarding Wallace High School

## Context

At Wallace High School we believe that every child should be kept safe. Children cannot learn effectively or develop unless they feel secure. It is our aim to create an ethos which contributes to the care, safety and well-being of all our pupils.

At Wallace we have a strong pastoral tradition and all staff and volunteers are trained annually. Everyone at Wallace has a responsibility to safeguard children and young people.

## What is Safeguarding?

*Safeguarding* is the process of protecting children from abuse, neglect, harm or the risk of these as well as providing care and support for children.

*Child Protection* is part of Safeguarding and refers to the actions taken and the agencies engaged to protect children from harm when a disclosure is made.

## Safeguarding Team

Wallace has a dedicated Safeguarding Team of experienced and specially trained staff.

**Mr Reid** is the school's designated teacher for Child Protection.

In his absence there are two deputies, **Mr Atkinson** and **Mrs Millen**.



## Safeguarding Procedures for Parents

At Wallace High School we welcome parents to advise us of any concerns they have with regards to the safety and well-being of our young people.

Parents are provided with a safeguarding guideline leaflet "*Keeping Children Safe*" annually.

### Policy

A copy of our full Child Protection Policy is available on the website [www.wallacehigh.org](http://www.wallacehigh.org)

This Safeguarding Wallace leaflet provides contact details to support agencies that you may find helpful.

### What can you do?

If you have a specific concern about a child at Wallace, please contact the school on **02892 672311** and ask to speak to a member of the **Safeguarding Team** or you can contact Social Services directly.

**See Flow chart.**

**The Safeguarding Team can support you here.**

For a pupil at Wallace, this is usually the Greater Lisburn Gateway Team base at Stewartstown Road. **See insert for useful contact details.**

In the event of a criminal act being committed, parents should contact the PSNI immediately.

### What happens next?

When a disclosure of abuse or the risk of abuse is made, the Safeguarding Team will consider all the information carefully and plan a course of action.

The Principal will be informed and if necessary, Social Services will be contacted.



## Safeguarding Flow Chart

If a parent suspects abuse or  
has a concern



Contact the school and asks  
for the Designated Teacher /  
Safeguarding Team



Once all the facts are  
gathered, the Designated  
Teacher plans a course of  
action. If a referral is  
necessary. The DT informs  
the complainant, the  
parents\* and all the  
necessary support agencies.



The Principal is informed



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**If you are concerned about the safety or wellbeing of a child or young person contact the Gateway Service.**

## What is Gateway?

Gateway is the first point of contact for all new referrals to children's social work service.

**Telephone: 0300 100 0300**



South Eastern Health  
and Social Care Trust

**Greater Lisburn Gateway Team  
Stewartstown Road Health Centre  
212 Stewartstown Road  
Dunmurry  
Belfast  
BT17 0FB**

Support and advice can also be found by contacting either of the numbers below.



**0808 808 8000**

