

***For office use only***

*Ref: 2021/KS2/…..*

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*Ref: 2014/P3/…..*

**THE WALLACE HIGH SCHOOL**

**Application Form**

Post Applied for: **Permanent Full Time** **Teacher (Initially Key Stage 2)**

Closing Date: **12.00 noon on Friday, 4 June 2021**

***Please do not attach additional sheets to this form.***

***Please complete the form in size 12 font.***

***It is preferred that application forms are emailed in Word format to*** [***recruit@wallacehigh.net***](mailto:recruit@wallacehigh.net)***. An acknowledgement will be sent by return of email.***

***If shortlisted, you will be asked to sign the printed application form at the interview, and present a form of identification.***

***Please note that the last page is the Equal Opportunities Form, which will be detached from the application form to ensure confidentiality.***

**Section 1: Personal Information**

|  |  |
| --- | --- |
| Title (Mr, Miss, Mrs, Other) |  |
| Full Name: |  |
| Maiden Name (if applicable): |  |
| Address (including postcode): |  |
| Email Address: |  |
| Contact Telephone Number/s  (inc. STD code): | Daytime:  Evening:  Mobile: |
| Date of Birth: |  |
| National Insurance No: |  |

**Section 2: Details of Present Employment**

|  |  |
| --- | --- |
| Name and address of present employer: |  |
| Post held: |  |
| Salary: |  |
| Main Duties: |  |
| Notice required to terminate present employment: |  |

**Section 3: Previous employment (beginning with most recent)**

|  |  |  |  |
| --- | --- | --- | --- |
| Employer | Dates of Service | | Reason for leaving |
|  | From | To |  |
|  |  |  |  |

If possible, please explain any gaps in your employment history:

**Section 4: Education**

|  |  |  |
| --- | --- | --- |
| **Please list below your A Level or equivalent, degree and postgraduate qualifications, grades or levels and the dates awarded.** | | |
| **Qualification** | **Grade/Level**  **(if appropriate)** | **Date Awarded** |
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**Section 5: Meeting the Criteria**

Please indicate below how you meet the following criteria which are either essential or desirable (if not met please leave blank).

**Essential Criteria**

1. Hold a teaching qualification which meets the requirements for recognition to teach in grant-aided schools in Northern Ireland and be registered with GTCNI by the agreed date of taking up duty.

GTCNI Number: ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ DENI Reference Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Hold a teaching qualification which has prepared the applicant to teach in a primary school.

Details of teaching qualification:

1. Have a minimum of 2 years’ experience\* of teaching a Key Stage 1 or a Key Stage 2 class in a Primary School at the closing date for receipt of completed applications.

*\*2 full academic years*

**Desirable Criteria**

1 Have a minimum of one year’s experience of preparing children for the AQE Transfer tests. Please outline number in class and date of completion of cycle. For example, class of 27, 24 of whom completed AQE tests in November/December 2019.

2 Have experience of leading/coordinating a whole school area of development e.g. subject coordinator or being a member of a middle or senior leadership team.

3 Have experience of using an iPad as a teaching and learning tool in a classroom setting.

1. Have experience of teaching children with special educational needs.
2. Have experience of leading or assisting with a residential trip either locally or abroad.

**Section 6: References**

Please provide two references. One reference should be your current Principal. If you are currently not working in a school, please include the Principal of the last school in which you worked.

*Reference 1 Reference 2*

|  |  |
| --- | --- |
| Name: | Name: |
| Position: | Position: |
| Organisation: | Organisation: |
| Address: | Address: |
| Telephone Number: | Telephone Number: |
| Email: | Email: |

**Section 7: Declaration**

|  |
| --- |
| I certify that the information supplied by me in this application is correct to the best of my knowledge. I understand that prior to an appointment being confirmed, a criminal records check will be made on me for the purposes of fulfilling the requirements of the DENI Circulars 2006/06 “Child Protection: Recruitment of People to work with Children and Young People in Educational Settings” and 2008/03 “Child Protection: Pre-Employment checking of persons to work in schools – new arrangements”. I give my permission for this to be done.  **Signature: ………………………………. Date: ……………………………….**  Applicants who are shortlisted will be asked to sign their application form at the Interview Stage. |

**PLEASE COMPLETE NEXT PAGE**

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**EQUAL OPPORTUNITIES QUESTIONNAIRE**

**APPLICANTS FOR TEACHING POSTS**

**PLEASE COMPLETE THE FOLLOWING SECTIONS: TICK BOXES AS APPROPRIATE**

**1** **SEX:**  **MALE** 🞏 **FEMALE** 🞏

**2** **MARITAL STATUS:** **SINGLE** 🞏 **MARRIED** 🞏

**WIDOWED** 🞏 **DIVORCED** 🞏

**OTHER** 🞏 **Please state** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3 DISABILITY:**

Disability is defined as physical or mental impairment which has a substantial and long term adverse effect on the individual’s ability to carry out normal day-to-day activities.

Do you consider yourself to have a disability? **YES** 🞏 **NO** 🞏

If yes, please indicate the nature of your disability by ticking the appropriate box(es)

1 **MOBILITY** 🞏 5 **DEXTERITY/CO-ORDINATION** 🞏

2 **VISION** 🞏 6 **PSYCHIATRIC/MENTAL** 🞏

3 **HEARING** 🞏 7 **LEARNING**  🞏

4 **SPEECH** 🞏 8 **OTHER** 🞏

Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4 RACE:**

1 **WHITE**  🞏 5 **INDIAN** 🞏

2 **CHINESE**  🞏 6 **BLACK CARRIBBEAN** 🞏

3 **IRISH TRAVELLER** 🞏 7 **BLACK AFRICAN** 🞏

4 **PAKISTAN/BANGLADESHI** 🞏 8 **OTHER** 🞏

Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for your co-operation**