

Expectations of Parents and Pupils During the PPTC Assessment

In order to ensure the safety of pupils and staff during the PPTC Assessment, the Assessment Centre has introduced a series of measures to help create a safer environment. We ask that all pupils and parents take the time to look through these measures and that pupils follow the procedures and expectations carefully.

FEELING UNWELL / SELF ISOLATING

For Parents/Guardians

Please DO NOT send your son/daughter to the Assessment Centre if:

- he/she has any of the symptoms of COVID-19: high temperature (37.8C or above); a new/continuous cough; or a loss/change in sense of smell/taste;
- he/she is required to self-isolate.

For Pupils

- If a pupil is feeling unwell while attending the Assessment Centre, he / she should inform a member of staff immediately and follow the procedures of the Assessment Centre.

TRANSPORT, ARRIVAL & DEPARTURE

- Pupils should enter the Assessment Centre grounds and buildings using the designated entrance and adhere to times indicated for their drop off and pick up.
- Pupils should only bring approved items to the Assessment Centre.
- Pupils should bring a snack and water bottle in clear bag. Snack MUST be NUT FREE. These must be kept under the desk during the Assessment.
- Parents must not congregate in groups in areas immediately outside the Assessment Centre.
- Parents must not enter the Assessment Centre buildings.
- Only ONE parent should escort their child to and from the Assessment Centre entrance.

ASSESSMENT ROOMS

- Pupils must follow the instructions of staff at all times.
- Pupils must sit at their designated seat.
- Pupils must not share stationery with others.
- Pupils must respect the personal space of others in the room.

USE OF THE TOILETS

Pupils should:

- maintain high levels of hygiene – wash hands and use of hand sanitiser;
- not congregate or loiter in toilet areas.

RESPECTFUL BEHAVIOUR

Pupils must:

- respect the personal space of others;
- not spit in the school grounds;
- not cough or sneeze in someone's direction deliberately;
- accept that others may be anxious about COVID-19 and should not do anything deliberately which will increase their anxiety;
- if worn, ensure face coverings are used correctly.

HYGIENE

- Pupils are encouraged to bring and use their own hand sanitiser and tissues to the Assessment Centre.
- Pupils are asked to use soap and water when washing their hands.
- Pupils should exercise good respiratory hygiene by promoting the 'Catch it, bin it, kill it' approach.
- Pupils must dispose of litter in the bins provided.