THE WALLACE HIGH SCHOOL
PREPARATORY DEPARTMENT

PERMANENT FULL TIME TEACHER (INITIALLY KEY STAGE 1)

Current Enrolment: 156
Salary: Teacher's Main Pay Scale
Post Available: 1 September 2023

GENERAL INFORMATION

The Wallace High School is a co-educational, voluntary grammar school founded in 1880 which provides education for pupils from the age of two and ten months to the age of eighteen. The Preparatory Department is a purpose-built facility, sharing a range of the grammar school resources (accommodation, specialist sports coaching, modern language assistants) and an integral part of the grammar school. Contained within is a Pre-Preparatory Department giving younger children their all-important introduction to the learning environment for their pre-school year.

MAIN DUTIES AND RESPONSIBILITIES

- To be responsible to the Principal through the Head of the Preparatory Department for the delivery of high quality teaching and learning.
- To teach in accordance with school policies and practice, and in pursuit of high standards of pupil achievement and progress.
- To continue to pursue professional development to meet the needs of the school.
- To coordinate a curriculum area.
- To coordinate and run an after school extra-curricular activity.

The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of appointment.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed regularly and may be subject to modification or amendment at any time after due consideration.

RECRUITMENT CRITERIA

Essential Criteria:

1. Hold a teaching qualification which meets the requirements for recognition to teach in grant-aided schools in Northern Ireland and be registered with GTCNI by the agreed date of taking up duty; and

2. Hold a teaching qualification which has prepared the applicant to teach in a primary school.

Desirable Criteria:

1. Have experience of teaching learning through play, either in a Foundation or Key Stage 1 classroom.
2. Have experience of using an iPad as a teaching and learning tool in a classroom setting.
3. Hold a suitable qualification and have experience of leading an extra-curricular sporting activity.

The Board of Governors reserves the right to enhance the above criteria for the purposes of shortlisting.

Competencies: Knowledge and Skills

To differentiate among applicants for the purposes of shortlisting and interview the following competencies should be developed in written and verbal responses by applicants:

Knowledge

(i) The ability to demonstrate knowledge of the NI Curriculum at Key Stage 1.
(ii) The ability to demonstrate knowledge of the need for high standards of behaviour, attitude and effort of all young people at Wallace.
(iii) The ability to demonstrate knowledge of the school's vision (www.wallaceprep.org) including its use of portable devices to support learning.

Skills

(i) The ability to use ICT efficiently and effectively across a range of age groups and subjects.
(ii) The ability to communicate positively with parents and create positive working relationships.
(iii) The ability to work independently and as part of a team as required.

APPLICATIONS

It is preferred that applications are **emailed to recruit@wallacehigh.net by 12 midday on Monday, 17 April 2023.** An acknowledgement will be sent by return of email.
In order to comply with DE guidelines on Child Protection shortlisted applicants should bring an original birth certificate and /or marriage certificate (if appropriate) plus photographic ID to their interview.

NB: It is an offence for an individual who is on either of the Department's Lists (UP List and/or List 99), or who is the subject of a disqualification order from the courts, to apply for, or offer to do any work, paid or unpaid, in a regulated position.