



THE WALLACE HIGH SCHOOL

PERMANENT PART TIME TEACHER OF ART AND DESIGN
Monday to Thursday

General Information

The Wallace High School is a co-educational, voluntary grammar school founded in 1880. The annual intake of pupils into Year 8 is 170 and there are some 300 pupils in the Sixth Form. The school draws its pupils from Lisburn and the surrounding area.

The Art and Design Department

The department consists of the Head of Department, two other teachers and an Art and Design Technician. The Department is housed in purpose built accommodation.

Main Responsibilities

- To be responsible to the Principal through the Head of Art for the effective teaching and learning of Art and Design throughout the school.
- To teach Art and Design in accordance with school policies and practice, and in pursuit of high standards of pupil achievement.
- To be actively involved in extra-curricular Art and Design in accordance with school policies and practice.
- To act as Class Tutor to an assigned group and carry out duties in accordance with school policies and practice.

The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of appointment.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed regularly and may be subject to modification or amendment at any time after due consideration.

Qualifications and Experience

Essential Criteria

Applicants must (as at 1 September 2025)

- have a good honours degree (2:2 minimum) in which Art and Design is a major component.
- be a qualified teacher recognised by the Department of Education and GTCNI.
- possess good interpersonal skills.
- be able to demonstrate the effective use of ICT in learning and teaching.
- show ability and be willing to contribute to an extra-curricular activity offered by the school.

Desirable Criteria

Preference may be given to applicants who (as at 1 September 2025)

- have experience of teaching Art and Design to GCSE.
- have experience of teaching Art and Design to A Level.
- have experience of teaching Moving Image Arts to GCSE.

The Board of Governors reserves the right to enhance the above criteria at shortlisting.

Applications

It is preferred that application forms are emailed to the Principal's Personal Assistant, Mrs McDowell at recruit@wallacehigh.net. An acknowledgement will be sent by return of email. Applicants should ensure that they indicate clearly on their application form how they meet the criteria.

The closing date for receipt of application forms is **Monday, 18 August 2025 at 12 midday**.

In order to comply with DE guidelines on Child Protection shortlisted applicants should bring an original birth certificate and/or marriage certificate (if appropriate) plus photographic ID to their interview.

NB: It is an offence for an individual who is on either of the Department's Lists (UP List and/or List 99), or who is the subject of a disqualification order from the courts, to apply for, or offer to do any work, paid or unpaid, in a regulated position.